



*Atelier*

CONSTANTIN POPESCU, LLC

Stringed Instruments: Sales, Expert Restorations, Quality Rentals, Appraisals

*Member: - National Association of Music Merchants - The Violin Society of America - Clarion Association Network*



## How do I reserve or rent an instrument from *Atelier* ?

### If you decide to rent from *Atelier* please:

- **Fill out the Customer Information** section of the desired Rental Agreement.
- **Check off the instrument** and indicate the desired **size**, optional **accessories** and **insurance option**.
- Fill in the **credit card information and sign** and date at the bottom of the sheet. **We cannot provide you with the instrument without payment in advance and valid credit card** information (the credit card needs to be valid through the entire rental period).
- Keep the Rental Plan and **mail or fax the Agreement to us**.
- We will send you a copy of the executed agreement and a copy of the credit card charge slip before **delivering the instrument to your school**.
- If your **school does not have a delivery program with us**, please call us and come and **pick up your instrument** at one of our stores. **We can also ship** the instrument to your home if you live too far away.

**Please write or call with questions!**